

WDS appreciates your willingness to act as a school volunteer. As part of our safety protocol, we do have a process for our volunteers to complete:

- 1.) Sworn Statement
- 2.) Review of Emergency Procedures
- 3.) Review of Basic Health and Safety Policies
- 4.) Review of Child Guidance Policies
- 5.) On-line Child Abuse Course (Please turn in a copy of certificate of completion to the office. The course can be found at [http://www.dss.virginia.gov/family/cps/mandated\\_reports/cws5691/index.html](http://www.dss.virginia.gov/family/cps/mandated_reports/cws5691/index.html))
- 6.) National Background Check through Screening One, an Affiliate of the United Methodist Church
- 7.) In the event of an emergency/accident please notify the WDS staff member supervising.

Please be advised that in order to volunteer in any capacity at WDS, all three components must be in place (ex: field trips, group readers, etc.). The school office will contact you after all three items are in place and you are on our approved volunteer list.

<b>Volunteer's Name:</b>		<b>Home Address:</b>	
<b>Phone #</b>	<b>Email Address</b>	<b>Social Security #</b> (Needed for VA State Police Background Check)	
<b>Relationship to WDS:</b>		<b>Volunteer Interests:</b>	